



COURSE AUDITING FORM

INSTRUCTIONS:

Student:

- Auditing student must be officially registered in the University and enrolled in the class to be audited
- Auditors are subject to the same fee structure as credit students and regular class attendance is expected.
- Once enrolled as an auditor, a student may not change to credit status unless such a change is requested prior to the last day to add classes
- A student who is enrolled for credit may not change to audit after the third week of instruction,
- See catalog or schedule of classes for more details
- Complete this form, obtain signature(s) from the course instructor(s)

Instructor:

- Please on click this link [Faculty and Advisor Upload Form](#) to upload the form in OnBase. Registrar's Office will notify the Instructor of Record and student when the petition is processed. If you have any questions, please contact the Registrar's Office at registrar@cpp.edu.

Date of Request: _____

Student Name: _____ Bronco ID#: _____

Major: _____ Term/Year: _____

Subject and Catalog #	Course Title	Course Num (CRN)	Units	Instructor Signature

Student Signature: _____ Date: _____

FOR OFFICE OF THE REGISTRAR USE ONLY

Processed by: (Initial & Date)

Comment: