

### Faculty-Led Study Abroad Application Proposal

Proposals are due at least 90 days before proposed trip departure. Programs should include an experiential and/or high impact learning component, which results in the development of students' skills, knowledge, and career preparedness. Faculty should become familiar with the U.S. State Department's content on International Travel in their destination. Notification of Study Abroad Office approval will be given within two weeks of proposal submission.

<b>Proposer's Name/s:</b>	
<b>Proposer's Department/s:</b>	
<b>Destination &amp; Trip Dates:</b>	
<b>Is there a pre-requisite associated with the trip? If so, what course?</b>	

<b>Proposed Program Narrative in 200 words. Highlight objectives, fieldtrips, and excursions.</b>

Estimated Budget	
Expenses	Student Cost
Airfare	
Lodging	
Destination Tour Bus	
Group Meals	
Excursions	
Guest Speakers	
Faculty Cost	
Student Insurance	
Travel Agency Cost	
Other Cost	
<b>Total Cost</b>	

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Print Name of Department Chair

\_\_\_\_\_  
Signature of Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Dean

\_\_\_\_\_  
Signature of Dean

\_\_\_\_\_  
Date