



MPP EVALUATION TIMELINE

REVIEW PERIOD: JULY 1ST - JUNE 30TH

RATING PERIOD: JUNE 1ST - SEPTEMBER 1ST

*MPP SELF-EVALUATION (REVIEWEE)

June 1st - July 20th (50 days)

Goal Progress & Rating
Competencies & Major Accomplishments

*Step allows for multiple submissions prior to due date.



HEERA MANAGER EVALUATION (REVIEWER)

July 21st - August 10th (21 days)



Goal Progress & Rating
Competencies & Major Accomplishments
Overall Performance

*Preview of Overall Rating Summary

*50% Goal Rating & 50% Competency Rating

REVIEW DISCUSSION & HEERA MANAGER SIGNATURE (REVIEWER)

August 11th - August 21st (11 days)

Goal Progress & Rating
Competencies & Major Accomplishments
Overall Performance
Final Overall Rating Summary
HEERA Manager Signature



MPP EMPLOYEE SIGNATURE (REVIEWEE)

August 22nd - September 1st (11 days)



Goal Progress & Rating
Competencies & Major Accomplishments
Overall Performance
Overall Rating Summary
MPP Employee Signature

