

FACULTY FELLOWS PROGRAM

Faculty Fellow for University Assessment ([Quantitative Literacy](#))

Responsibilities

Under the general direction of the Coordinator for Assessment and Program Review, the Faculty Fellow works with the Office of Assessment and Program Review to provide leadership and support for the university assessment process.

General responsibilities:

- Co-leads academic assessment of university-level learning outcomes;
- Completes year-long assessment project (see below for details) to advance and promote a vision of academic assessment at Cal Poly Pomona, and support a culture of evidence, learning centeredness, and continuous improvement at the institution;
- Conducts outreach to faculty to strengthen awareness and engagement in institutional-level student learning outcomes (SLO) assessment;
- Engages the campus community in continuous improvement through presentations and facilitated conversations on utilizing institutional-level assessment evidence;
- Leads working groups/ad hoc committees to develop the methodology for institutional-level assessment;
- Participates in key assessment processes, such as rubric norming and scoring sessions for selected outcomes;
- Opportunity to present at professional conferences and/or develop articles for publication;
- Provides regular updates regarding university assessment processes to the AVP for Academic Programs and the Coordinator for Assessment and Program Review as necessary;
- Serves as ex-officio member of the Academic Assessment Committee (meets monthly);
- Participates in Office of Assessment and Program Review meetings (meets fortnightly).

Position: *Two-year appointment (3 WTUs for AY 2025-2026; 3 WTUs for AY 2026-2027)*

Year 1 (2025-2026)

- Develops the methodology and implementation for institutional-level assessment in collaboration with faculty working groups and committees; for AY 2025-2026, the assessed SLO is [Quantitative Literacy](#);
- Conducts outreach to faculty to strengthen awareness and engagement in institutional-level assessment;
- Co-leads institutional [rubric](#) norming and artifact scoring sessions for selected SLO;

Year 2 (2026-2027)

- Closes the loop on the prior year's institutional-level assessment;
- Engages the campus community in continuous improvement through presentations and facilitated conversations on how to utilize institutional-level assessment evidence.

Essential Qualifications

- Full-time tenured/tenure-track faculty at CPP;
- Demonstrated experience with SLO assessment (ideally at the program or college level);
- Demonstrated record of collaborative and effective work with faculty and administrators;
- Ability to lead and direct people to achieve goals;
- Outstanding organizational, planning, and administrative skills; and
- Excellent written and oral communication skills.

Compensation

- Three (3) WTUs of reassigned time from teaching for the academic year (i.e., 1.5 WTUs per semester, excluding summer; approximately 4 hours per week for 30 weeks).

Application (due March 28, 2025)

- Submit the following by March 28, 2025 via this [link](#):
 - Statement of interest (750 words maximum) outlining your experience with integrating and/or using quantitative literacy assessment or learning outcomes;
 - Curriculum vitae.
- For questions regarding the position, please contact Jocelyn Chong in the Office of Assessment and Program Review at jchong@cpp.edu.